

## Introduction to the Business Improvement Techniques NVQ Level 3

Welcome to Semta's National Skills Academy for Manufacturing (the Skills Academy) Business Improvement Techniques NVQ Level 3 (B-IT 3) Programme.

We are very excited about this course you are embarking on and are confident that it will help you understand lean tools and techniques in an engaging, fun and rewarding manner. In addition the programme offers opportunities to learn a number of new skills that you can put to great use in all learning and work situations.

This training programme is based on you as a learner acquiring the underpinning knowledge and application support to achieve the National Standard in B-IT at level 3. The course incorporates accelerated learning techniques and is designed to mix the core thinking with simulation activities in a safe, comfortable environment.

Lean Manufacturing is a business performance improvement tool that focuses on enhancing quality, cost, delivery and people by exposing waste and making continuous improvement possible.

The training enables you to learn by applying the theory of B-IT and is designed to develop your competency while learning with a like-minded team of learners.

This programme will cover immersion into Lean thinking together with the proven methodology delivered by the Skills Academy of 'Learning by doing'. The Skills Academy's NVQ in B-IT is inspired by the world's leading manufacturing organisations and empowers employees to improve performance in cost, quality and delivery to ensure these improvements are sustained.

You will cover subjects such as:

- Health & Safety
- Effective Team Working and Leading Effective Teams
- Workplace Organisation
- Continuous Improvement Techniques
- Visual Management Systems
- Flexible Production and Manpower Systems
- Problem Solving Techniques

We here at the Skills Academy hope these pre-learning pages will help you and wish you good luck in your training.