

STRATEGIC PROCUREMENT FOR PROCUREMENT ENGINEERS.

TRAINING AND PROFESSIONAL DEVELOPMENT

Institution of
**MECHANICAL
ENGINEERS**

21–22 September 2010
1 Birdcage Walk
London SW1H 9JJ

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**FINALLY AN ADVANCED
PROCUREMENT COURSE!**

ENGINEERS WILL LEARN TO:

- Formulate an appropriate procurement strategy
- Formulate tactical objectives to deliver key priorities in line with overall corporate strategy
- Conduct risk/reward assessment
- Perform strategic market analysis
- Manage strategic outsourcing projects
- Utilise aggregation and co-operation strategies

WHO SHOULD ATTEND:

- Principal Engineer
- Senior Project Manager
- Financial Officer
- Senior Procurement Manager
- Commercial Manager

Endorsed by:

The National
Skills Academy
FOR MANUFACTURING

Improving the world through engineering

DAY 1 PRINCIPLES OF STRATEGIC PROCUREMENT

Session 1:

Contribution of strategic procurement to corporate success

- Identify your key priorities and deliver your procurement strategy

Session 2:

Strategic value and risk analysis, tools, techniques and processes

- Risk and reward assessment beyond project-based procurement

Session 3:

Risk mitigation and management of strategic stakeholders

- Aggregation and co-operation issues

Session 4:

Effective implementation of strategic procurement paradigm

- Reviewing your procurement methods and tendering processes

DAY 2 TESTING AND MANAGING YOUR PROCUREMENT STRATEGY

Session 5:

Strategic market analysis and its impact upon strategic development

- Testing the feasibility, suitability and acceptability of proposed procurement strategies

Session 6:

Methods of total cost reduction and value added

- Total cost reduction beyond quotation and bid analysis

Session 7:

Management of strategic outsourcing projects

- High value strategic procurement projects: how to deploy outsourcing

Session 8:

Data gathering to facilitate effective category management

- Deciding on the most appropriate category methodology

BOOKING FORM

One form per person only (forms may be photocopied)

REGISTRATION (PLEASE COMPLETE IN CAPITALS)

Family Name _____ Title (Mr, Mrs, Miss etc) _____
First Name _____ Job Title _____
Membership No _____ Course Title _____
Name of Employer (for name badge) _____ Location _____
Address for Correspondence _____
Town/City _____ Postcode _____
Country _____ Contact Telephone _____
Fax _____ Email _____
Do you have any special requirements? _____

How did you hear about this course? The Skills Academy Website IMechE Website Referral Other _____
Signature _____

FEES AND CHARGES (PLEASE COMPLETE THE APPROPRIATE BOX)

Registration fees include tuition, refreshments, lunches and a printed copy of the training manual.

	Fee	VAT	Total	£
Institution of Mechanical Engineers Member	£1,095	£191.60	£1,286.60	_____
Non-Member	£1,215	£212.60	£1,427.60	_____
Extra Items	—	—	—	_____
Invoice Charging (if applicable)	£10.00	£1.50	£11.50	_____
			Total	_____

Please do not send payment separately from this booking form.

By submitting this registration form, you will be indicating your consent to periodically receiving information on our future training courses and publications, unless you indicate an objection to receiving such information by ticking this box

PAYMENT DETAILS

Payment must accompany this registration form. Registration will be confirmed only on receipt of full payment.

Please indicate method of payment: Cheque Credit Card BACS Invoice (see below)

Cheques should be made payable to IMechE Training. Please note overseas delegates may pay only by credit card or BACS. It is the delegate's responsibility to pay any bank charges.

Credit Card: Visa MasterCard (please note we cannot accept American Express, Diners Club or Maestro)

Card No _____ Valid From _____/_____/_____ Expiry Date _____/_____/_____

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INVOICE DETAILS (UK DELEGATES ONLY)

Delegates wishing to be invoiced must mail a Purchase order to our address or send either the PDF or a Purchase Order number to training@imeche.org. Please ensure the PO is raised in favour of IMechE Training and includes the exact title and CPD code of the course, the name of the person attending, their membership number. As we do not email invoices, we will need the name, contact details and postal address of the person to be invoiced. If your company does not use order numbers please include a formal request for invoicing on your company's letterhead. A charge of £10 + VAT will be made to cover additional administration costs. Invoices are payable on receipt and no alterations to these terms will be accepted.

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Terms and Conditions of Booking

By signing and sending this form you indicate your commitment to attending the training course and agree to be charged the appropriate fees. Should you not be able to attend the course, we can offer a full refund if cancellation is notified in writing to training@imeche.org 28 days prior to the course date. Unfortunately, we will not be able to offer refunds or exchanges if cancellations are made later. You will still be able to arrange a substitution with a colleague up to two working days before the course date. At times the exact content of the course agenda may change. On occasions it may be necessary to cancel a course for reasons beyond our control. We cannot accept liability for any costs incurred in booking travel and accommodation and attendees are strongly advised to avoid making non-refundable hotel or travel bookings until they receive our joining instructions.

Venue

This event will be held at One Birdcage Walk, Westminster, London SW1H 9JJ. Details will be sent upon registration.

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