

BUSINESS IMPROVEMENT TECHNIQUES (B-IT) NVQ LEVEL 3



About the Course

Training takes place through a simulated manufacturing environment. This allows candidates not only to apply the tools and techniques of continuous improvement but, key to their development, also to learn how to lead, drive and facilitate an improvement team. The underpinning knowledge is supported by a shop floor 'learn by doing' approach that will give learners the confidence to implement actions that will have a real bottom line impact through improving the Quality, Cost and Delivery (QCD) measures for the business.

Suitable for... Supervisors, team leaders and facilitators who are responsible for carrying out activities, practices and environmental changes for business improvement.

How can this course help the business owner?

Running a small or medium-sized business, you'll know the key role your staff can play in your future. People with the right skills are hard to find and are central to a company's long-term growth. Key staff can strengthen your competitiveness, wealth creation and economic performance by the enhancement of their knowledge and skills, helping you improve, create and innovate objectives that will have a positive impact on your business.



Significantly Improve Your Business Performance

Benefits for you, the employer

Employees are the heart of every business and their performance has a direct impact on productivity and profitability. The role of the improvement leader is a pivotal one and the recently developed National Skills Academy for Manufacturing (the Skills Academy) Business Improvement Techniques (B-IT) level 3 training programme will give your staff the best possible opportunity to facilitate change with a structured approach that will encourage sustainability.

The Programme

The NVQ Level 3 consists of eight units: five mandatory plus one optional (mandatory), plus two optional. Delivery is flexible and can be tailored to individual company requirements in order to fit in with work patterns.

Mandatory Units	Flexible Production and Manpower Systems
Statutory Regulations	Analysing and Selecting Parts for Improvement
Leading Effective Teams	Lead Time Analysis
Workplace Organisation	Set-up Reduction Techniques (SMED)
Continuous Improvement Techniques	Problem Solving Activities
Visual Management Systems	Statistical Process Control (SPC)
Plus Either (Optional Mandatory)	Flow Process Analysis
Flexible Production and Manpower Systems OR	Mistake / Error Proofing
Problem Solving Activities	Measuring Systems Analysis
Plus 2 Optional Units	Creating Standard Operations

How are the learners supported afterwards?

Learners are fully supported throughout the programme and will be left with:

- comprehensive set of continuous improvement tools and techniques
- documentation that will ensure a robust, structured approach to assist in achieving suitable QCD impact



Assured Excellence

The National Skills Academy for Manufacturing (the Skills Academy) is a beacon of security for employers. All providers delivering the Skills Academy's products have successfully completed a thorough validation process, proving their competence to deliver world-class subject knowledge through leading-edge training and techniques tailored to the manufacturing sector. This ensures they deliver the best content in the most powerful and cost-effective way possible, so that programme members receive the best value training to world-class standards.